GENERAL GUIDELINES

Essentials Documents for Submission of Proposals:

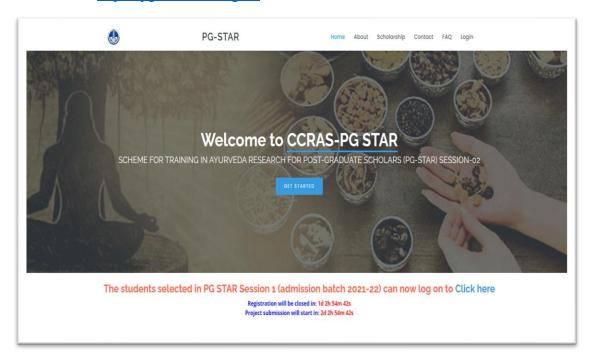
- 1. Research Proposals as per scheme format (Mandatory).
- 2. Duly signed and sealed Application Attestation Form Annexure I (Mandatory).
- **3.** Recommendation letter from the college Annexure II (Mandatory).
- **4.** Certificate of approving authority as IEC/ IAEC as applicable.
- 5. Informed Consent/ Assent form as applicable.
- **6.** Case Record Form (CRF) as applicable.
- **7.** Respective Questionnaire of study as applicable.
- **8.** Any other form, if any.
- **9.** Account details of the institute for transfer of money Annexure III (Mandatory).

Guidelines for accessing the PG-STAR Portal:

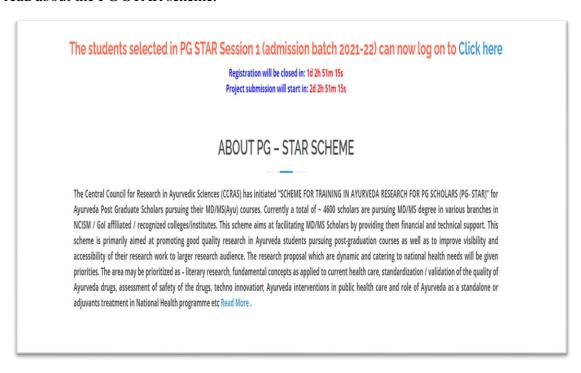
1. Open the CCRAS website on any browser URL: http://ccras.nic.in/ and click on PG-STAR to open the PG Star Portal URL: https://pgstar.ccras.org.in/



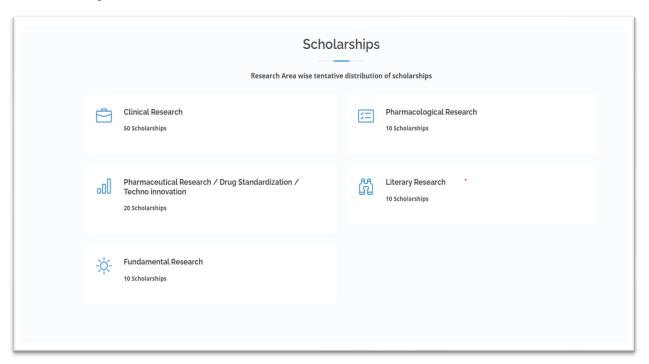
PG Star Portal URL: https://pgstar.ccras.org.in/



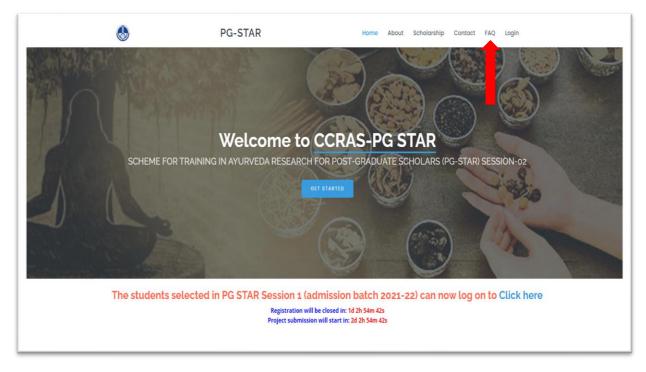
2. Click on **Read more** button under **About PG-STAR Scheme** on the PG STAR portal to read about the PG STAR scheme.



3. Click on **Scholarships** button to know the details regarding the number of Scholarships offering under different research areas.



4. Click on FAQs to read the Frequently Asked Questions related to the PG STAR Scheme.

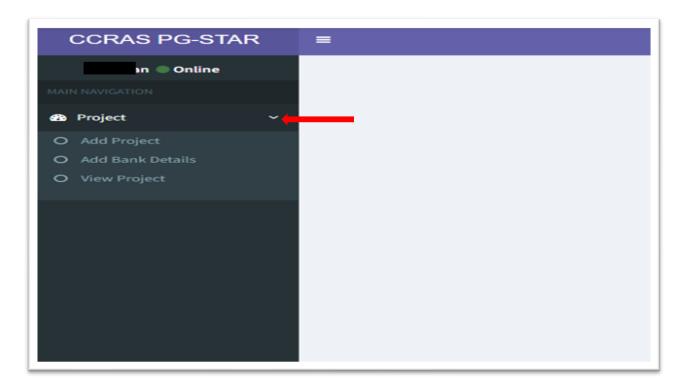


Guidelines for the Submission of Proposals for students:

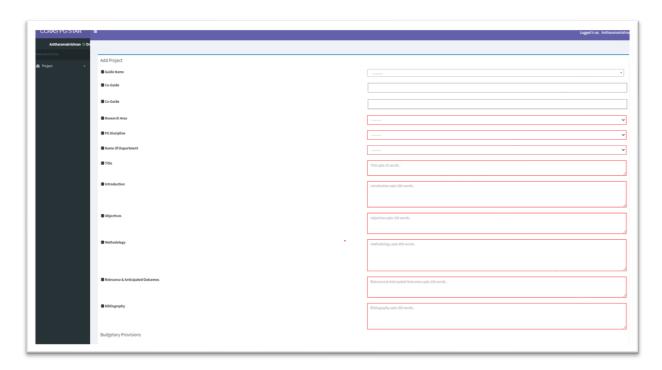
1. After successful registration, again **Login** to the respective account using login credentials.



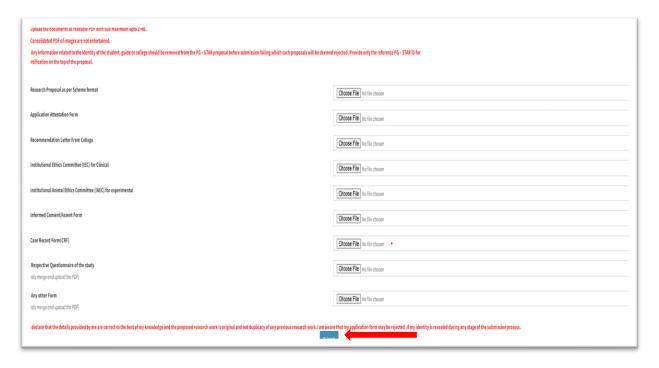
2. Click on **Project** button to view 3 phases of project submission (**Add Project**, **Add Bank Details**, **View Project**).



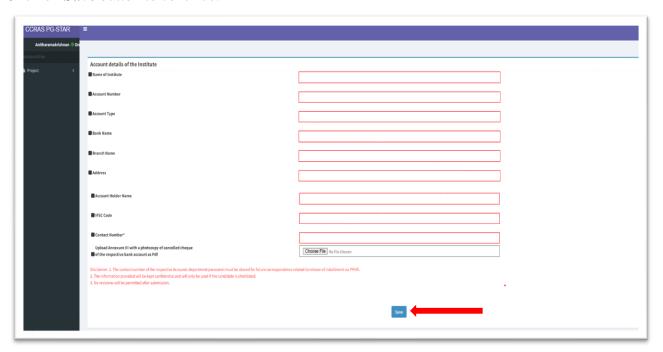
3. To fill the application form and submit research proposal, click on **Add Project** button to open the profile page. Please ensure that accurate information is provided at this stage of application form. Click on **Save** button to continue to next phase of submission.



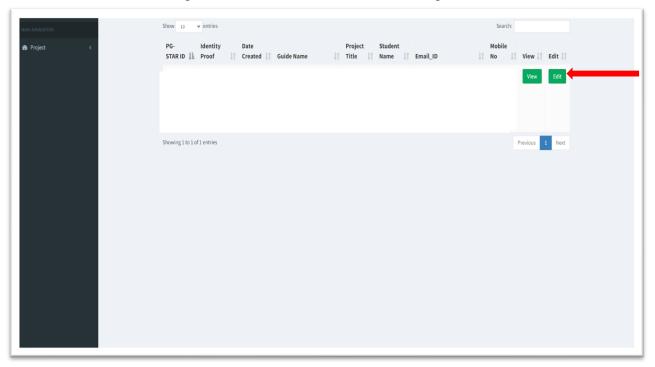
4. Upload the essential documents in **readable pdf** format with maximum file size of 2 MB in the respective fields. Add \checkmark on the below given box to successfully submit the proposal.



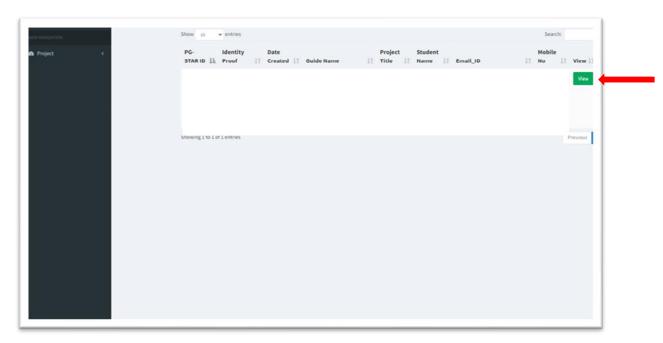
5. Fill the **Bank Account Details of the Institute** in the respective fields and upload the **Annexure III** forwarded by the Head of Institution with a **Photocopy of the cancelled cheque**. Click on **Save** button to continue.



6. Click on **View** to examine the submitted research proposal and **Edit** to make necessary corrections. After editing click on **Save** button to save the changes.



7. After final submission of the research proposal, students will receive a mail intimating the successful submission. Student can only view the submitted proposal once the period of submission gets completed as per the application timeline of the scheme. The project will be viewed then as given below.

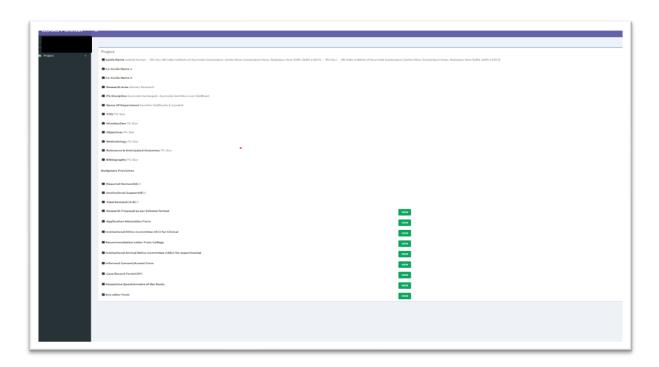


Guidelines for the Guides:

1. After successfully login using valid credential obtained at the time of registration to the portal the Guide dashboard will be open. Click on **Project** button to **View Submitted Projects**. Click on **View** button on the respective students to examine the submitted proposals under his/her guidance.

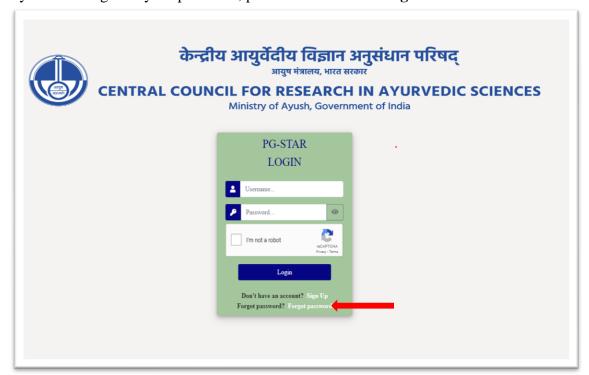


2. The proposals submitted by the students will be viewed as given below.



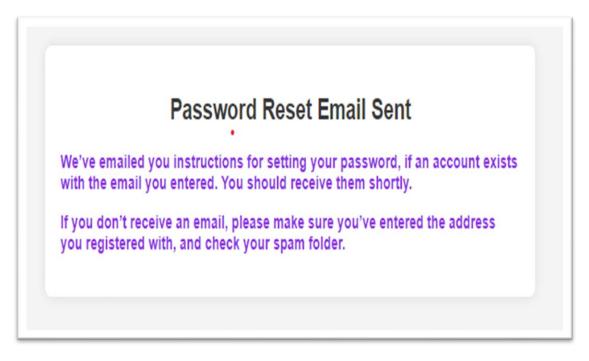
Guidelines for resolving the issue of 'Forgot Password':

1. If you have forgotten your password, please click on the "Forgot Password" button.



2. A password reset email will be sent to your **Registered email** address.





3. After providing the **New Password**, login to the respective account using the credential to ensure the resetting of password.

Enter new password
Please enter your new password twice so we can verify you typed it in correctly.
New password:
Your password can't be too similar to your other personal information. Your password must contain at least 8 characters. Your password can't be a commonly used password. Your password can't be entirely numeric. New password confirmation: Submit